

PEMBROKE CITY COUNCIL MEETING
MINUTES
APRIL 12, 2021

The monthly meeting of the Pembroke City Council was held on Monday, April 12, 2021 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Walraven, Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore and Johnnie Miller. Also in attendance were City Attorney Dana Braun, Police Chief William Collins, Fire Chief Peter Waters and City Clerk Cathy Rushing.

CALL TO ORDER...The meeting was called to order by Mayor Cook.

INVOCATION...The invocation was given by Councilman Johnnie Miller.

PLEDGE OF ALLEGIANCE...Mayor Pro-Tem Tiffany Walraven led the Pledge of Allegiance.

ADOPTION OF MINUTES...A motion was made by Karen Lynn and seconded by Ernest Hamilton to approve the minutes of the regular meeting held March 8, 2021. The motion carried.

PUBLIC COMMENTS...There were no public comments.

ADOPTION OF ORDINANCE...The 2nd Reading of Ordinance #PZ2021-01 to rezone Parcel No. 07 20 004 owned by Daniel and Lori Sapp from R-1 to R-2 was presented. Councilmember Karen Lynn made a motion, with a second by Johnnie Miller to dispense with the reading of the Ordinance. The motion was agreed upon by all. Councilmember Diane Moore then made a motion to adopt Ordinance #PZ2021-001. Karen Lynn seconded the motion and the motion carried.

APPROVAL OF RESOLUTION...The Resolution was presented for approval for the GMA Lease to purchase the T4 Bobcat in the amount of \$101,993.62. Councilman Johnnie Miller made a motion to approve the Resolution. Tiffany Walraven seconded the motion. The motion was agreed upon by all.

SERVICE CONTRACT...City Clerk Cathy Rushing presented an updated Contract from VC3, the City's IT Service provider. This updated contract includes all departments and will increase the monthly cost by \$569.02. Mayor Pro-Tem Tiffany Walraven made a motion to approve the Contract. Diane Moore seconded the motion and the motion carried.

OLD BUSINESS...Mayor Pro-Tem Tiffany Walraven made a motion to rescind the action from the meeting of March 8, 2021 concerning the denial of the manufactured home permit request from Devin Pickett. The motion was seconded by Karen Lynn. The motion was agreed upon by all. A Public Hearing will take place at the next meeting and the request will be presented to Council once again.

DEPARTMENT REPORTS...Police Chief William Collins reported that he has staff members that will be out for a while because of surgery. He stated that nothing major was going on at this time and that other staff was helping with covering where needed.

Fire Chief Peter Waters reported that they had 50 calls last month. He said that the Fire Department hosted their first Flag Retiring Ceremony with the American Legion.

Under the Streets and Water Departments a list of vehicles was presented to be approved for junk. Mayor Pro-Tem Walraven made a motion to approve the list of vehicles to be junked. Ernest Hamilton seconded the motion and the motion carried.

Mayor Cook asked Council if anyone has thought about the situation with the dirt that has been placed on City property from the new City Hall site. After some discussion, a motion was made by Councilman Miller to charge \$50 per dump truck load and \$15 per pickup truck load. Attorney Dana Braun will prepare waivers concerning liability and the quality of the dirt, which will be signed by the purchaser. City Hall employees and the Street Dept. Supervisor will decide on logistics. The motion was seconded by Ernest Hamilton. The motion was agreed upon by all.

EXECUTIVE SESSION...Diane Moore made a motion to go into Executive Session to discuss pending litigation. The motion was seconded by Karen Lynn and agreed upon by all.

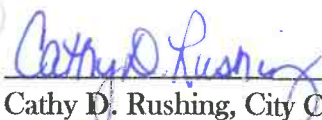
Councilman Miller made a motion to return to regular session. Mayor Pro-Tem Walraven seconded the motion. The motion carried.

City Attorney Dana Braun presented a request from Mitch Mock asking the City to contribute to the extension of the 6" water main from the existing fire hydrant at the intersection of Henry and Judith Streets to the intersection of Judith and Circle Drive and add a fire hydrant at this location. Water Superintendent Keith Cook reviewed the request and stated that this water main extension will benefit the Circle Drive area and the City by providing better fire protection to the area. He also stated that it will create a looped water main which will provide better water quality and a higher residual pressure to the area. He estimates that the benefit to the City will equal around \$13,000. Attorney Braun recommended to Council that they pass a motion authorizing the Mayor to sign an Agreement to share in the cost of the extension of this water main. Councilman Miller made a motion that the Mayor be authorized to sign an Agreement for the City to provide \$13,000 toward the cost of the extension of a 6" water main from the existing fire hydrant at the intersection of Henry and Judith Streets to the intersection of Judith and Circle Drive with the addition of a fire hydrant at this location. Councilman Hamilton seconded the motion. The motion was agreed upon by all.

Mayor Cook informed Council that the Women's PDC will start back up with work details. Their contract price will be \$49,318 per year. A van would need to be purchased for their transportation needs. We have one priced at \$40,625, completely outfitted. Councilwoman Diane Moore voiced concerns about the price. Mayor Pro-Tem Walraven stated how difficult it is right now to find individuals to work. After some discussion, Mayor Pro-Tem Walraven made a motion to approve the Prison Detail Contract. Councilman Miller seconded the motion and the motion carried.

With no further business Councilman Miller made a motion to adjourn. Councilwoman Lynn seconded the motion. The motion was agreed upon by all.

ATTEST:


Cathy D. Rushing, City Clerk




Judy B. Cook, Mayor